

PRIVACY POLICY

(Version: March 2019)

Topman Global Limited and its group of companies (“we”, “our” and “us” shall be construed accordingly) recognizes the importance of your privacy and maintaining the confidentiality of your personal information. This Privacy Policy applies to the My Love Andy Lau World Tour Hong Kong 2020 priority booking and ticket exchange services (the “**Services**”) provided by us and sets out how we collect, use, store and handle your personal information. We pledge to comply with the requirements of the Personal Data (Privacy) Ordinance (Cap. 486) (“**Ordinance**”) in Hong Kong. In doing so, we will ensure compliance by our employees with the strictest standards of security and confidentiality.

A. COLLECTION OF PERSONAL DATA

1. Your privacy is important to us and we have taken steps to ensure that we do not collect more information from you than is necessary for us to provide you with our Services.
2. We may ask you to provide personal information when you apply/register for our Services. The personal data that we may ask you to supply includes but is not limited to your name, ID / passport number, phone number, and email address (collectively “**Personal Data**”).
3. Certain Personal Data (as specified at the time of collection) are required for specific Services and if you fail to supply such Personal Data as requested, we may not be able to deliver the Services to you.

B. USE AND DISCLOSURE OF PERSONAL DATA

1. By providing your Personal Data to us, you acknowledge that such provision is fair and reasonable in the circumstances, and that you authorise us to collect, retain and use your Personal Data for the following purposes:
 - for the processing and supplying of our Services;
 - for payment purposes for any of the Services, including verification of credit card details with third parties;
 - for identification and verification purposes in connection with any of our Services that may be provided to you;
 - communicating with you by email, SMS, phone or other means including providing you with customer service and responding to your queries, feedback or claims;

- for making disclosures when required by law, regulation, or court order of any jurisdiction and/or as requested by any government, regulatory or law enforcement authority or administrative organisation, which may be within or outside The Hong Kong Special Administrative Region of the People's Republic of China ("**Hong Kong**"); and/or
- for establishing legal claims or defences, obtaining legal advice, and/or exercising, defending and/or protecting our rights and/or properties, including identifying, contacting or bringing legal action against any person who may be causing interference with such rights or properties (whether intentionally or otherwise) or where any other person could be harmed or property of any other person could be damaged by such interfering activities.

C. DISCLOSURE AND TRANSFER OF PERSONAL DATA

1. To facilitate the purposes mentioned in "B. USE AND DISCLOSURE OF PERSONAL DATA", we may transfer, disclose, grant access to or share your Personal Data with third parties located within or outside Hong Kong, and your Personal Data may be transferred within or outside Hong Kong.

These third parties may include the following:

- any agent, contractor or third party service provider who provides administrative, distribution, data processing, computer, payment and/or other services to or support the Services provided by Topman Global Limited;
 - credit reference agencies, credit, debit and/or charge card companies and/or banks; and/or
 - any person under a duty of confidentiality to Topman Global Limited (including accountants, legal advisers or other advisers).
2. Any Personal Data supplied by you will be retained by us and will be accessible by our employees, the third party service providers and third parties referred to in Section B above, for or in relation to any of the purposes stated in Section B above.

D. CONFIDENTIALITY AND DATA SECURITY

1. Personal Data held by us will be kept confidential in accordance with this Privacy Policy.

2. All reasonable efforts are made to ensure that any Personal Data held by us is stored in a secure and safe place, and accessed only by our authorised employees or authorised third party service providers. However, as no system is impenetrable and no information provided over the internet can be guaranteed to be completely secure, and privacy cannot be assured in your communications to us, we cannot guarantee the security of any information that you transmit to us or receive from us over the internet. You are encouraged to protect against unauthorised access to your Personal Data and credit card details, particularly when using a shared computer.
3. At times it may be necessary and/or prudent for us to transfer certain personal data to places outside the Hong Kong. Where such a transfer is performed, it will be done in compliance with the prevailing requirements of the Ordinance.

E. DATA RETENTION

Subject to any legal, statutory, regulatory or accounting requirements, the Personal Data you provide to us will be kept by us in the appropriate form only for as long as is necessary to fulfill the purposes mentioned above after which it will be destroyed.

F. OTHER WEBSITES

Our website may contain links to third party sites that are operated under different privacy policies. As such websites are independent from our website, you should remain alert when you leave our website and review the privacy policy of those third party sites.

G. YOUR RIGHTS AND CONTACTING US

1. Under the Ordinance, you have the right of access to Personal Data held by us about you and to request correction of your Personal Data.
2. If you have any questions regarding this Privacy Policy or if you wish to access, update, correct or delete your Personal Data, you may send your request in writing to the following address:
TOPMAN GLOBAL LIMITED
P.O.BOX 62298
KWUN TONG POST OFFICE
Email: enquiry@topmanglobal.cc

3. In accessing, updating, correcting and/or deleting your Personal Data, we may ask you to authenticate your identity in order to protect the safety of your Personal Data.
4. To the extent permitted by relevant laws and regulations, we reserve the right to refuse unreasonable requests (for example, requests which infringe the privacy of others). To the extent permitted by relevant laws and regulations, we reserve the right to charge a reasonable fee for the cost of processing any request set out above.

H. AMENDMENTS

This Privacy Policy may be amended from time to time without prior notice. Your Personal Data collected shall be governed by our latest Privacy Policy, which can be accessed on our website.

I. ENGLISH VERSION PREVAILS

If there is any inconsistency or conflict between the English and Chinese versions of the Privacy Policy, the English version shall prevail.

私隱政策

亨泰環宇有限公司及其附屬公司（「我們」）尊重閣下的私隱，並竭力維護及保密閣下的個人資料。本私隱政策適用於就我們於 My Love Andy Lau World Tour Hong Kong 2020 提供的優先購票及換票服務（「該服務」）並說明我們如何收集、使用、儲存並處理閣下的個人資料。我們承諾遵守及符合香港《個人資料（私隱）條例》（第 486 章）（「香港私隱條例」）之要求。為符合及遵守上述香港私隱條例的要求，我們會確保我們的僱員遵守最嚴格的安全及保密標準。

A. 個人資料收集

1. 我們重視閣下的私隱，並已採取措施確保我們不向閣下收集多於就向閣下提供的該服務所需的資料。
2. 當閣下使用該服務時，我們可能要求閣下提供個人資料包括但不限於：姓名、身份證或護照號碼、電話號碼、及電郵地址（「個人資料」）。
3. 某些類別的個人資料（在收集時會列明）為提供特定該服務所需。假如閣下未能提供任何被標記為必須提供的個人資料，我們可能無法為閣下提供該服務。

B. 個人資料之使用及披露

1. 閣下如向我們提供個人資料，即表示閣下確認是在公平合理的情況下向我們提供有關個人資料，及閣下授權我們收集、保留及使用閣下之個人資料，用於下列目的：
 - 處理及提供該服務；
 - 就任何該服務付款目的，包括與第三方核實信用卡資料；
 - 為向閣下提供任何與該服務相關而需進行的身份識別及核實身份；
 - 透過電郵、SMS、電話或其他方式，提供客戶服務予閣下及回覆閣下的查詢、意見或要求；
 - 因應任何司法管轄區的法律、規例或法院命令的要求，及 / 或任何政府、監管或執法機構或行政機關的要求而進行披露（該等機構或機關可能位於中華人民共和國香港特別行政區（「香港」）的境內或外）；及 / 或
 - 為確立法律申索或辯護、獲取法律意見，及 / 或行使、申辯及 / 或保障我們的權利或財產，包括在任何人士干擾（不論蓄意與否）此等權利或財產時，或在此等干擾活動可能令任何其他人士受害或可能令任何其他人士的財產受損時，可識別、聯絡或對作出干擾的人士採取法律行動。

C. 披露及轉移個人資料

1. 為促進「B.個人資料之使用及披露」中的所述的用途，我們可能會將閣下的個人資料轉移至及披露予香港境內或外的第三方，閣下的個人資料亦可能會被轉移至香港境內或外。上述的第三方包括：
 - 任何為亨泰環宇有限公司提供行政、分銷、資料處理、電腦、支付服務及 / 或其他服務，或支援我們業務運作的代理、承辦商或第三方服務供應商；
 - 信用參考機構、信用卡、扣賬卡及 / 或簽賬卡公司及 / 或銀行；及 / 或
 - 對亨泰環宇有限公司負有保密責任的任何人士（包括會計師、法律顧問或其他顧問）。

- 閣下所提供的個人資料將由我們保留，並可由我們的員工、任何我們所聘用之第三方服務供應商及「B.個人資料之使用及披露」中的所述的第三方瀏覽亦可作任何與上述「B.個人資料之使用及披露」有關之用途。

D. 保密及資料保安

- 我們持有的個人資料將根據本私隱政策保密。
- 我們將盡一切合理努力確保我們持有的所有個人資料均被儲存於穩妥和安全的地方，及只有獲授權之員工或獲授權的第三方服務供應商才可查閱。然而，互聯網尚未有措施能夠確保資料完全保密及安全，故無法確保雙方之間的通訊能夠完全保密。敬請閣下妥善保護閣下的個人資料及信用卡資料，防止在未經授權的情況下被讀取，尤其當使用共用電腦時。
- 有時，我們或有需要及/或謹慎地需要將閣下的個人資料轉移至香港以外地區。如需此等轉移，我們將遵從香港私隱條例的主要要求。

E. 資料保存

在符合法律、法定、規管或會計要求的規定下，我們會以適當的方式保存閣下提供的個人資料，保存的時間將不超過完成上文所述的用途所需的時間，而有關資料在完成用途後將會被銷毀。

F. 其他網站

我們的網站可能載有第三方網站的連結，而該等網站將遵從不同的私隱慣例。該等網站一律與我們的網站概無關連，當閣下離開我們的網站時，應時刻提高警覺，並細閱該等第三方網站的私隱聲明。

G. 閣下的權利及聯絡我們

- 根據香港私隱條例，閣下有權查閱我們持有有關閣下的個人資料及要求更正閣下的個人資料。
- 閣下如對本私隱政策有任何疑問，或如欲查閱或更正閣下之個人資料，可將閣下的要求以書面方式寄送至下列地址：
TOPMAN GLOBAL LIMITED
P.O.BOX 62298
KWUN TONG POST OFFICE
電郵地址: enquiry@topmanglobal.cc
- 在查閱、更新、改正及/或刪除閣下的個人資料時，我們可能會要求驗證閣下的身份，以保障閣下個人資料的安全。
- 在相關法律及規例允許的範圍內，我們有權拒絕處理不合理的要求（例如侵犯他人私隱權的要求）。在相關法律及規例允許的範圍內，我們有權就處理上述任何要求收取合理的成本費用。

H. 修改

我們將不時修改或更新本私隱政策，恕不另行通知。所有我們收集到的個人資料將受我們最新版本之私隱政策規管，詳情請瀏覽我們的網站。

I. 英文版本為準

本私隱政策的英文及中文版本如有歧義，概以英文版本為準。